

Record of operational decision

Decision title:	Decision to vary Pre Application fees and introduce non-statutory Planning Services advice services and fees
Date of decision:	4 October 2024
Decision maker:	Corporate Director Economy and Environment
Authority for delegated decision:	Scheme of delegation – E&E https://councillors.herefordshire.gov.uk/documents/s50120453/Economy%20and%20Environment%20Scheme%20of%20Delegation.pdf
Ward:	Countywide
Consultation:	<ul style="list-style-type: none"> • Consultation with relevant Portfolio member • Consultation with Group leaders
Decision made:	Decision to review and to vary or introduce a fee to provide non statutory planning advice services.
Reasons for decision:	Review and development of the current service to implement an improved offer, using recommendations provided by the Planning Advisory Service PAS around Pre app and other non-statutory free advice and services. Streamlining processes to provide a more bespoke service and reviewing costs against national bench marked figures.
Equality Considerations	<i>An Equality impact assessment has been undertaken</i>
Highlight any associated risks/finance/legal/equality considerations:	Legal, Finance and Equality Services have all been consulted with as part of the review process.
Details of any alternative options considered and rejected:	None
Details of any declarations	None

of interest made:	
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I am an officer delegated to make the decision



Signed:

Print Name: Ross Cook

Job Title: Corporate Director Economy and Environment